

Party Package Reservation Form



Outdoor Recreation
242 Fort Mervine Place, #1
Monterey, CA 93944
Phone 831-242-5506
Fax 831-242-6310

Today's Date _____/_____/_____
 Due Date _____/_____/_____
 Reservation Date _____/_____/_____
 Transaction # _____ Employee Initial _____

Sponsor Name _____ Rank _____ Branch _____
 Military ID # _____ Expiration Date _____/_____/_____
 Unit/Organization _____
 Address _____ City _____ State _____ Zip code _____
 Phone () _____ - _____ Alternate Phone () _____ - _____
 Fax () _____ - _____
 Email Address _____

- Sponsor must be an authorized patron of FMWR Activities.

Item	Wk/Day	Wk/End	Deposit Amount, Date, Transaction #	Balance Due, Transaction #
Dunk Tank	\$100	\$150		
Gas BBQ Pit	\$30	\$45		
Charcoal BBQ Pit	\$30	\$45		
10x10 ft Canopy	\$50	\$75		
8 ft Tables	\$5	\$7		
6 ft Tables	\$4	\$6		
Folding Chair	\$1	\$1		

Total Rental Fees _____

** Base time is four hours, each additional hour is \$25. Cleaning fee deposit is \$50 and is due upon pick-up. Fee includes setup.*

List any problems here. _____

Date Out _____/_____/_____ Staff Initial _____ Date In _____/_____/_____ Staff Initial _____

I will comply with rental policies and return the items in the same condition in which they were issued. I have checked all the property and all problems are listed above. I will pay for damages or lost items and/or a \$50 cleaning fee for items returned dirty. The undersigned further agrees to indemnify and will hold harmless DFMWR from any and all costs, charges, claims, demands and liabilities of any kind arising from the use of, participation in, or involvement with DFMWR facilities, equipment, services and or programs.

Signature _____ Date _____/_____/_____

Party Package Policy, Agreement & Release Liability



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Policy

- No refunds on any rentals returned unused.
- Cancellations of reserved equipment will not be refunded.
- Gear returned with damages will be charged applicable fees.

Agreement and Release Liability

- I am aware that the activities performed with the equipment I am renting can be hazardous with an inherent risk. I am voluntarily participating in these activities with full knowledge of the dangers involved and agree to accept all risks of loss, injury or death.
- I have inspected the equipment I am renting and agree it is in correct working condition and that I understand the proper use of the equipment.

Damage Release Form

I, _____, have inspected the equipment I am renting from ODR. The equipment I am renting is free from rips, tears, burn marks, holes, dings, dents, etc., and is in good working condition unless otherwise noted below. I will assume all responsibility for this equipment and am prepared to pay for all applicable fees if I return the equipment late or damaged.

By signing below I hereby agree to the above statements regarding rental policy, agreement, liability and damages.

Signature _____ Date ____/____/____

Equipment Numbers and/or Sizes

Note all damages below.
