

Vehicle Storage Contract



Outdoor Recreation/Vehicle Storage
8th Ave & Joe Lloyd Way Bldg. 4512
Ord Military Community (OMC)
Seaside, CA. 93955
Phone: 831-242-6311
Fax: 831-242-7205

Outdoor Recreation Main Office
Presidio of Monterey
242 Fort Mervine Place, #1
Monterey, CA 93944
Phone 831-242-5506
Fax 831-242-6310

Customer Last Name: _____ Space #: _____ Monthly Fee: \$ _____
Full Name: _____ Eligibility Status (AD, Ret, DoD, DHS, Contractor) _____
Cell Phone _____ Home Phone _____ email address _____
Address _____ City _____ State _____ Zip Code _____
Service Branch _____ Unit/Organization _____ Unit Phone Number _____
Unit Address _____ City _____ State _____ Zip Code _____ Unit Phone _____
Spouse Full Name _____ Spouse Phone _____

Vehicle Description (The word "vehicle" refers to all authorized stored property and is interchangeable with the word "property.")

Vehicle (four wheels) Double Axle Truck Cab-over RV Camper Truck Motorcycle Boat w/ Trailer
 Cargo Hauler/Utility Trailer 5th Wheel Trailer Camper Trailer RV under 20ft RV 20 – 30ft
 RV over 30ft RV over 30ft **Length of property (in feet):** _____

Note: The length of each vehicle is measured from extreme tip-to-tip. For example: boats on trailers will be measured from the tip of the trailer hitch tongue to the extreme tip of the boat's motor.

Vehicle Manufacturer: _____ Vehicle Model _____ Manufacture Year _____ License/CF No: _____

Copy of Vehicle Registration Matches above description (initial if yes): Customer _____ Staff _____

Unique Features or General Description _____ Condition of property (poor, fair, good) _____

Remarks: _____

I confirm that all the above information is correct. Customer Initials: _____ Staff initials: _____

I have read and understand the Vehicle Storage Lot Contract and policies in its entirety and agree to abide by all policies and provisions herein.

_____/_____/_____
Signature Date

Effective Date of Account: ____/____/____ ODR Staff Name: _____

When you check out of our facility, please inform ODR so we can promptly provide this space to another service member or patron.

- Effective Date of Departure from ODR's Vehicle Storage facility: ____/____/____
- Assigned space is now empty, clean and without any debris or trash: **Customer initials:** _____ **Staff initials:** _____

Vehicle Storage Contract



Authorized Vehicles

- Vehicles, trailers, or campers that are immediately transportable, towed, or driven on wheels
- Boats must be on trailers that fit the above transport criteria
- Property must have license plates, current registration tags ('CF' number for boats) or a certificate of non-operation
- All property must be owned and registered under the name of the eligible patron that is named on this vehicle storage contract

Prohibited Vehicles and Activities

- Major repairs or maintenance on any vehicle is prohibited
- No dumping any fluid whatsoever from your vehicle (see below for hazardous material definition)
Note: RV's may use ODR's dumping station for a small fee and only during operating hours.
- Zero accumulation of trash or debris unless it is on a trailer
- No cab-over or pickup-bed campers shall be stored on jacks, blocks; these must remain with the accompanying truck or a trailer that meets the above criteria
- No disposing of batteries, vehicle parts, or any hazardous materials on facility grounds
- Use of any of the facilities property such water hoses, faucets, electrical outlets, or any other item is strictly prohibited
Note: The wash rack with hose and bucket is available for a small fee to wash your vehicle during operating hours

Rates

Under 20 feet	\$40
20-35 feet	\$65
Over 35 feet	\$75
Short term (per week)	\$20
RV Sewage Dumping	\$15
Wash Rack w/ hose and bucket	\$10
Engine Steam Cleaning Service	\$50

Methods of Payment Accepted

- Cash
- Check
- Visa or MasterCard

Advance Payments

We gladly accept advance payments and strongly encourage patrons going overseas to pay several months or even years in advance. Advance payments of one year (12 months) shall only pay for 11 months and receive a free 12th month.

Late Fees

- \$25.00 each month account is delinquent.

Note: Patrons who fail to pay the full monthly fee by the 5th day of the month shall be considered late. ODR will provide a 10-day grace period to allow patrons to respond to late notices. An ODR staff member will provide one courtesy call and/or email to patrons in CONUS after which, the late fee shall be added to your monthly fee.

If the customer has not responded with payment by the 10th day, ODR Management will take the following steps:

- Cancel your gate access code
- Provide one (1) written warning of our intention to take action to have property removed as abandoned IAW AR and POM Regulations, or begin lien procedures IAW the California State Dept of Motor Vehicles
- Collection procedures may include garnishment of pay

Vehicle Storage Contract



- Loss of privileges to use ODR vehicle storage facility and other Outdoor Recreation & Leisure Travel Services

Note: If you change your address, phone number and/or email address and do not update your contact information with ODR Vehicle Storage, it shall NOT be considered an excusable reason for not receiving payment reminders or written notifications. It is the customer's responsibility to update his or her data.

Check-in Procedures

- Read, complete, and sign the Vehicle Storage SOP & Contract
- Pay at a minimum the first three month's storage fees

Check-out Procedures

- Pay all fees in full
- Notify ODR Vehicle Storage staff prior to vacating the POM Vehicle Storage Facility. If you do not properly check out of the ODR facility, we will continue to charge for the full period rental fee
- Completely remove all property and debris from your space. Do not dispose trash in any government receptacle or other spaces. You must remove your property and trash completely from federal property
- An authorized ODR staff member shall inspect your space and sign the check-out portion of this contract

Vehicle Storage Contract



CUSTOMER CERTIFICATION

Please read the below policy provisions thoroughly and initial on the line in front of each, indicating you have read, and fully understand each provision. Once you have initialed each provision of this Customer Certification page, please sign, date, and complete the subsequent required information below.

- 1) _____ Only vehicles identified on the official data sheet maintained in ODR Vehicle Storage files shall be authorized storage at the POM Vehicle Storage Facility. Any vehicle stored in the facility must be identified in ODR records or shall otherwise be considered abandoned property.
- 2) _____ Customers must pay all fees and charges in a timely manner as outlined in this contract. Failure to do so may result in garnishment of amount due and/or revocation of storage privileges.
- 3) _____ Failure to pay any fees due after a period of 90 days will result in the immediate establishment of delinquency against the item(s) stored. ODR shall consider said equipment abandoned and begin disposal procedures IAW California State DMV regulations. Customer's signature on this document constitutes permission for FMWR ODR to pursue disposal action.
- 4) _____ Current registration information (or certificate of non-operation) is required on all property stored in the POM Vehicle Storage Facility. If provided by ODR, a customer ID Tag shall be displayed on the vehicle in a prominent visible location.
- 5) _____ Vehicle registration must be maintained with ODR's Vehicle Storage files for ALL property that may be left unattended in the storage lots; no matter how temporary. If an unattended vehicle is found and there is no record of said vehicle, ODR shall call the police and initiate property removal procedures at the risk and expense of the owner.
- 6) _____ If a space is found empty and no remaining balance is on the contract for that space's customer, ODR shall immediately make that space available for rent and cancel the former customer's access code.
- 7) _____ If property is transferred or sold to another person, ODR must be notified immediately and the customer(s) are/is responsible to update ODR's data sheet(s). If the property is sold to an ineligible patron, the property must be removed immediately upon transfer. Until ODR is informed of such a transfer and the property is legally in the name of the new owner, the original owner and renter of that space shall continue to be liable for that property and the rent fees thereof.
- 8) _____ Property in all spaces must stay within the space's boundary lines. If your property is outside these boundary lines, you will be charged an additional monthly fee of \$20 until your property is properly stored.
- 9) _____ No customer shall leave unattended any vehicle in any space that is not authorized for their storage. If any property is found outside its authorized space, the customer must pay an additional monthly fee (based on the size of said vehicle) beginning with the first day of the current month.

Violation of policies stated in this SOP terminates all conditions, excluding financial obligations, of your rental agreement, may result in termination of future usage.

Michael Foy
Michael.W.Foy@us.army.mil
Manager, Outdoor Recreation & Leisure Travel Services

Vehicle Storage Contract



I certify and acknowledge that I have read, understand, and will comply with the above stated USAG Presidio of Monterey FMWR Outdoor Recreation vehicle storage policies.

Customer Signature _____ Date ____/____/____

Customer Name (Print) _____ Unit or Organization _____

1. Under POM Regulation (AR 200-1) Federal (Title 40 CFR) and California State (Title 22 CCR) Dumping of (HM) Hazardous materials and (HW) Hazardous wastes are defined as: cleaners, coolant solution, waxes, polishes, any batteries, chemical fertilizers, bleach, disinfectants, flea repellent, insecticides, paint strippers, all paints, rust removers, gasoline, diesel fuel, windshield fluid, motor oil, grease, brake fluid, and many other chemicals that are labeled with one of the following caution warnings: Danger, Poison, Toxic, Flammable, or Corrosive are strictly prohibited in or around the RV Storage Facility. HM/HW shall not be disposed of in drains, dumpsters, and oil-water separators or abandoned anywhere on the installation. Washing of engines, axles, RV unit, and any other equipment stored with resulting oil and grease debris or engine cleaning chemicals left on the lot or washed down the drain is under no circumstances permitted. Violators of Federal, State, and Local laws can be held personally liable for disposal. Clean-up costs and civil or criminal penalties of \$27,500.00 per day per violation will be assessed. The RV Storage Facility is currently under surveillance to prevent illegal dumping, and all violators will be apprehended and prosecuted.

2. The undersigned does forever release, acquit and discharge the IMWRF, the United States Army, the United States of America, and its employees, agents, or assignees from any and all actions for loss, damages, costs, charges, claims, demands, and liabilities of whatever nature arising out of the use of IMWRF equipment or facilities. This release serves as an inducement to the IMWRF to allow the undersigned to use IMWRF facilities and programs. The undersigned also agrees to indemnify and hold harmless IMWRF and the United States of America from all costs, claims, and liabilities of any kind stemming from this lease contract.

3. This contract contains the sole agreement between the parties hereto. The undersigned attests to the fact that they have read this agreement, the SOP, and completed the data sheet and by electing to use this facility agree to comply with all provisions. It is understood by the undersigned that use of this facility is at the discretion of the Installation Commander and the Installation Commander exercises that discretion and uses their judgment as to the best interests of the installation in fulfilling its mission at all times, and that this agreement is subjected to said judgment.

I have read and understand the above statement.

Customer Signature _____ Date ____/____/____

RELEASE AND HOLD HARMLESS AGREEMENT

I, _____, in consideration for the opportunity to rent and use equipment from the installation Morale Support Fund hereby agree, on my behalf, my heir, executors and administrators, to release the United States, its officers, agents, employees, and instrumentality's from any and all injuries or damage to United States personnel or property or for any suites or damage claim filed against the United States which may result from my use of the rented property. I agree that I will exercise reasonable care in use of the equipment and will return the same to the Installation Morale Support Fund in the same condition in which it was received from the fund.

I have read and understand the Release and Hold Harmless Agreement.

Customer Signature _____ Date ____/____/____

Personal data is solicited under the authority of 10 USC 3012 and Executive Order 9793. SSN is to be used to insure proper identification. Other information is used to determine eligibility for participation in ODR programs. MSA disclosure is voluntary, but failure to disclose all or part may preclude participation in activities or use of equipment.